

Annual Work Plan (Jan. 2011 - June 2012) Support for Parliamentary Democracy in Bhutan

UNDAF Outcome:	4. By 2012, Institutional capacity and people's participation strengthened to ensure good governance. (MDG 1, 3, 8)
Expected CT Outcome:	4.3 Capacity of key institutions to support parliamentary democracy strengthened.
Expected CT Outputs:	4.3.1, 4.3.2, 4.3.3, 4.3.4
Implementing partners:	Royal Court of Justice (RCJ); National Assembly (NA); National Council (NC); Election Commission of Bhutan (ECB); Department of Local Governance (DLG), National Commission for Women and Children (NCWC), Bhutan Centre for Media and Democracy (BCMD)

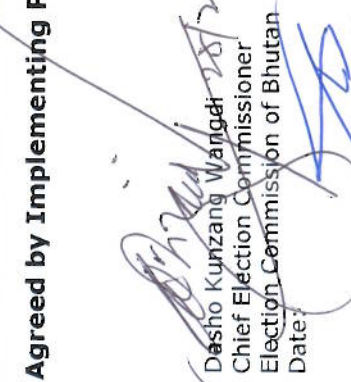

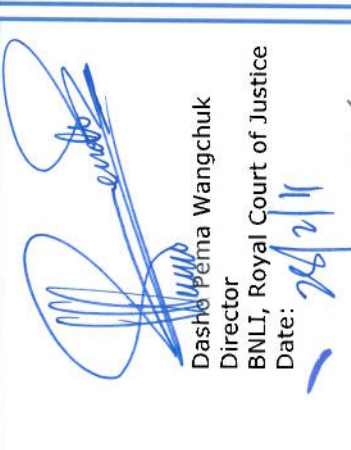
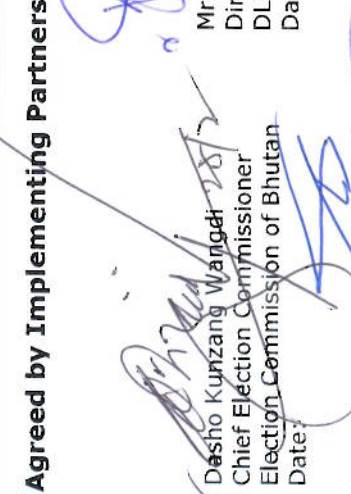

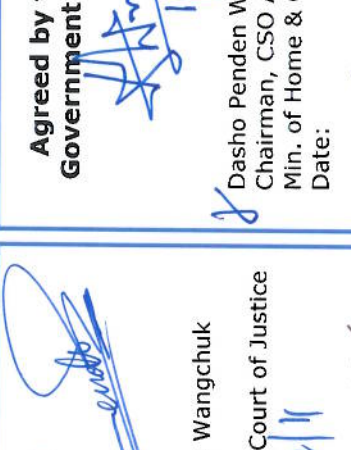

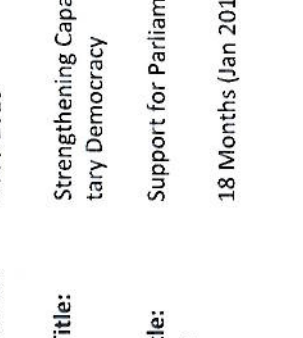

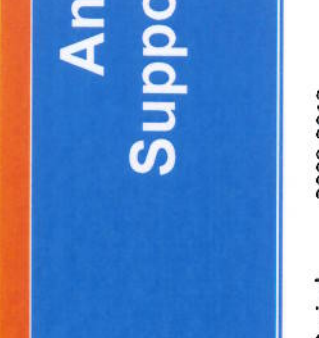

UNDAF

NARRATIVE	<p>1. Summary of results: With the implementation of the AWP the: a) The institutional capacity of the parliament will be strengthened for efficient and effective legislative function; b) Electoral system in place for local government elections; c) Capacity enhanced for inclusive democratic governance and rule of law; d) CSO capacity strengthened for media development and civic education among the youth, general public and the communities.</p> <p>2. In collaboration with implementing partners (IPs) and UN agencies, the Gross National Happiness Commission coordinates the overall AWP implementation and progress review through quarterly, mid-year and annual review meetings. The IPs are responsible for ensuring the achievement of AWP results through day-to-day management, implementation, monitoring of the activities, proper use of funds and submission of quarterly financial and progress reports. The UN agencies are responsible for monitoring, timely release of funds, and technical support to implementation.</p> <p>3. The partners adopt HACT procedures for fund request, release and reporting. Quarterly Direct Cash Transfer modality is applied and Reimbursements or Direct Payment when necessary with prior agreement between all the parties. Assurance activities such as joint field monitoring, spot checks and scheduled audits will be conducted after agreement with the GNH Commission and the IP based on the micro-assessment recommendations.</p>
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NARRATIVE

Annual Work Plan (Jan. 2011 - June 2012) Support for Parliamentary Democracy in Bhutan

Programme Period:	2008-2013
Programme Title:	Strengthening Capacity of Key Institutions to Support Parliamentary Democracy
Work Plan Title:	Support for Parliamentary Democracy in Bhutan
Budget Code:	18 Months (Jan 2011 – June 2012)
Duration:	
Estimated 18 months budget:	US\$ 541,995
Allocated resources:	
▲ UNDP 2011 (RR - \$134,630)	: UNDP 2011 (OR - \$172,900)
▲ \$ 18,930 (RCJ)	: \$149,300 (BCMD)
▲ \$ 64,500 (NA & NC)	: \$23,600 (NA & NC)
▲ \$ 51,200 (ECB)	
▲ UNDP 2012 (RR - \$ 5000 for ECB)	
▲ UNICEF 2011 (\$ 55,000)	
▲ \$ 30,000 (RCJ)	
▲ \$ 25,000 (NC & NA)	
▲ UN Women 2011 (\$ 140,000): 2012 (\$ 38,770)	
▲ \$ 75,000 (DLG) : 2012 - \$ 13,770 (DLG)	
▲ \$ 60,695 (NCWC) : 2012 - \$25,000 (NCWC)	

Agreed by Implementing Partners:	<p> Dasho Kunzang Wangchuk Chief Election Commissioner Election Commission of Bhutan Date: 13/11</p> <p> Mr. Dorji Norbu Director DLG, MoHCA Date: 28/2/11</p> <p> Dasho Pema Wangchuk Director BNLI, Royal Court of Justice Date: 28/2/11</p> <p> Ms. Siokslan Pek Dorji Executive Director BCMD Date: 11/12/11</p> <p> Mr. Tshewang Norbu Secretary General National Council Date: 28/2/11</p> <p> Mr. Nima Tshering Secretary General National Assembly Date: 24/2/2011</p>
Agreed by the Royal Government of Bhutan:	<p> Dasho Penden Wangchuk Chairman, CSO Authority Min. of Home & Cultural Affairs Date: 1/3/2011</p> <p> Mr. Karma Tshiteem Secretary GNH Commission Date: 29/2/11</p>
Agreed by UN Agencies:	<p> Ms. Claire Van der Vaeren UN Resident Coordinator UNDP Res. Representative Date: 17/2/2011</p> <p> Ms. Gepke Hingst Representative UNICEF Date: 25/2/2011</p> <p> Ms. Anne F Stenhammer Regional Programme Director UN Women SARO Date: 24/2/2011</p>

EXPECTED CP OUTPUTS and indicators including 18 months' targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME						RESPONSIBLE PARTY		PLANNED BUDGET				
		2011		2012		Implementing Partner	UN	Source of Funds	Budget Description	2011	2012	Total		
		Q1	Q2	Q3	Q4								Q1	Q2
Target: 1. 85% of legislations enacted of the tabled bills/policies inclusive of gender issues 2. 90% of Parliamentarians and officials with proportionate gender representation attached/trained at parliamentary functions 3. Parliamentary education resources inclusive of gender and participation of women in politics developed and circulated 4. Parliamentary processes and systems streamlined and strengthened	2.1	Int'l Democracy Day (15th September) observance		x			NA	UNDP	RR	workshop publication advocacy event	1,600		1,600	
	2.2	Observation of Human Rights Day (10th December) and related activities			x		NA	UNDP	RR	Advocacy, Travel, Event Misc.	1,000		1,000	
	Result 3: Civic education for students													
	3.1	Development and reproduction of documentary film for education and awareness programme on parliamentary functions		x			NA	UNDP	OR/DG/TTF	Training audio visual documentation Misc	4,000		4,000	
	3.2	Mock parliament session with the students		x	x		NA	UNDP	OR/DG/TTF	Misc	2,000		2,000	
	Result 4: Orientation Handbook and Rules of Procedures developed/reviewed.													
	4.1	Technical Assistance (TA) for development of Orientation Handbook and review of Rules of Procedures		x	x		NA	UNDP	RR	Int'l TA	12,000		12,000	
	Result 5: Parliamentary committees, procedures and system strengthened													
	5.1	Capacity development of Committees and members related to women and children of NC												
	5.1.1	Attend meetings/seminars/workshops and conference on women and children for the NC parliamentarians		x	x		NC	UNICEF	RR	Training/Workshops	5,000		5,000	
	5.1.2	Attend meetings/seminars/workshops and conference on women and children for the NC officials		x			NC	UNICEF	RR	Training/Workshops	5,000		5,000	
	5.2	Capacity development of Committees and members related to women and children of NA												
	5.2.1	Attend meetings/seminars/workshops and conference on women and children for the NA parliamentarians			x		NA	UNICEF	RR	Training/Workshops	5,000		5,000	
5.2.2	Attend meetings/seminars/workshops and conference on women and children for the NA officials		x	x		NA	UNICEF	RR	Training/Workshops	5,000		5,000		
5.3	Parliamentary oversight functions strengthened													
5.3.1	Attend Public Accounts Committee (PAC) meetings within in the region for exposure/training		x			NA/NC	UNDP	RR	Training/Workshops	8,000		8,000		
5.3.2	Short term training for PAC Secretariat staff to improve their skills to support PAC		x			NA/NC	UNDP	RR	Training/Workshops	7,000		7,000		
Result 6: Establish a parliamentary information resource centre.														
6.1	Support provision of essential books and relevant materials for the resource centre.		x			NA	UNICEF	RR	Books & materials	5,000		5,000		
Sub-Total Prg. UNDP														
Sub-Total Prg. UNICEF														
Assurance Activities														
1	Quarterly, mid year and annual review meetings		x	x	x	UNDP/NIM	UNDP	RR	travel, Misc.	1,000		1,000		
2	Monitoring and evaluation		x			UNDP/NIM	UNDP	RR	travel, Misc.	12,500		12,500		
2	Onsite reviews		x	x	x	UNDP/NIM	UNDP	RR	travel, Misc.					
Sub-Total Assurance														
TOTAL														
III. Support for the Election Commission of Bhutan for its institutional and capacity development (Note: Specific fund and activity details will be agreed in due course)														
Result 1: Digitization process of delimitation maps initiated														
4.3.2 Enhanced capacity of key organisations in conducting free & fair														

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		2011		2012		Implementing Partner	UN	Source of Funds	Budget Description	2011	2012	Total		
		Q1	Q2	Q3	Q4								Q1	Q2
elections at national & local levels. Indicators: 1. % of electoral staff including both men and women at national and local levels trained in the conduct of the elections Target (18 months): 20% (0, 2009) 2. % of voters voting in LG elections Target (18 months): Above 60% registered voters (0, 2009) 3. % of voters including men and women covered by voter education programmes Target (18 months): Above 80% of registered voters (NA, 2009)	1.1	Preparation for digitization of delimitation maps		X				UNDP	RR	Travel	20,000	5,000	25,000	
	Result 2: Networks and exchanges established with election agencies													
	2.1	Support participation in electoral seminars, conferences and visitor programmes	X					UNDP	RR	Travel	15,000			15,000
	Result 3: Civic education and voter awareness													
	3.1	Conduct of inclusive voter and civic education programmes for the upcoming LG elections			X			UNDP	RR	Travel, Workshops	10,000			10,000
	Assurance Activities										45,000	5,000	50,000	
	1	Quarterly, mid year and annual review meetings	X	X	X	X		UNDP/NIM	RR	travel, Misc.	700			700
	2	Joint field monitoring visits and advocacy visits	X	X	X	X		UNDP/NIM	RR	travel, Misc.	5000			5000
	3	HACT Audit			X			UNDP/NIM	RR	travel, Misc.	500			500
	4	Onsite reviews	X	X	X	X		UNDP/NIM	RR	travel, Misc.	6200			6200
	Sub-total										51200	5000	56200	
	TOTAL													
	IV. Support for gender inclusive democratic governance and capacity development													
	4.3.2 Enhanced capacity of key organisations in conducting free & fair elections at national & local levels.													
	Indicators: 1. % of local government officials trained on gender responsive governance Target (18 months): 100% (0%, 2009) 2. % of women elected in Local Governments Target (18 months): Above 15% registered voters (>1%, 2009)													
	1.1	Research on factors influencing women's participation in elections	X	X				UNDP	OR/UN Women	Travel, workshops	20,000			20,000
	1.2	Training of local government officials on gender responsive governance	X	X	X			UNDP	OR/UN Women	Travel, workshops	30,000	13,770		43,770
	1.3	Capacity building of UN officials on gender responsive governance	X	X				UNDP	OR/UN Women	Travel, workshops	25,000			25,000
	Result 1: Increased public awareness on gender, inclusive democratic governance, rights and duties													
	1.1	Production of 2 films on Gender and Governance in Bhutan	X	X	X			UNDP	NCWC	Procurement	30,841	22,383		53,224

EXPECTED CP OUTPUTS and indicators including 18 months' targets	PLANNED ACTIVITIES List all activities including M&E to be undertaken during the year towards stated CP outputs	TIMEFRAME						RESPONSIBLE PARTY		PLANNED BUDGET						
		2011		2012		UN	Implementing Partner	Source of Funds	Budget Description	Amount (US\$)						
		Q1	Q2	Q3	Q4					Q1	Q2	2011	2012	Total		
Indicator: 1. % of public officials sensitized on gender, inclusive democratic governance, rights and duties. <i>Target: 60% (NA - 2008)</i>	1.2 Communication Strategy and IEC materials on gender inclusive democratic governance, rights and duties through civic education	X	X	X				UNDP	OR/UN Women	Procurement						
	Facilities and Administration GMS (7%)							UNDP	OR/UN Women	F&A	19,195	2,617	19,195	2,617	11,776	
	Sub-total										134,195	38,770	134,195	38,770	172,965	
	TOTAL											1,500	135,695	1,500	135,695	174,465
V. Support to Bhutan Centre for Media & Democracy (BCMD)																
CT Output 4.3.3 Enhanced public awareness on gender, inclusive democratic governance, rights and duties through civic education																
Indicator: 1. No. of community representatives, including women, sensitised on access to information and other democratic concepts. 2. No. of teachers trained on democracy and civic education 3. No. of journalists trained in reporting skills Baseline: 1. 50% community representatives, including women, sensitised on access to information and other democratic concepts 2. 30% teachers trained on democracy and civic education 3. 50% journalists trained in reporting skills Target: 1. 40 male and 40 female community representatives sensitised on access to information and other democratic concepts. 2. 25 female and 20 male teachers trained on democracy and civic education 3. 30 male and 30 female journalists trained on reporting skills	1.1 Seminar/workshop on Online Media	X	X					UNDP	OR/UNDEF	International consultant	3,000		3,000		3,000	
	1.2. Media sensitization training for GAOs	X	X					UNDP	OR/UNDEF	seminar/workshop national consultant	3,500		3,500		3,500	
	2.1 Civic education training/workshop		X	X					UNDP	OR/UNDEF	international consultant	8,000		8,000		8,000
	2.2 Development of 2 resource books on Democracy	X	X	X					UNDP	OR/UNDEF	international consultant	4,000		4,000		4,000
2.3 Development of web portal	X	X	X					UNDP	OR/UNDEF	national consultant	5,000		5,000		5,000	
2.4 Development of Media and Democracy Library	X	X	X					UNDP	OR/UNDEF	national consultant	2,000		2,000		2,000	
3.1 News reporting training	X	X						UNDP	OR/UNDEF	seminar/workshop printing and publications	6,000		6,000		6,000	
3.2 Annual Media conference		X	X					UNDP	OR/UNDEF	IT Equipments	32,500		32,500		32,500	
3.3 Annual Non-fiction writing workshop	X	X						UNDP	OR/UNDEF	national consultant	4,000		4,000		4,000	
3.4 Capacity building of BCMD	X	X	X					UNDP	OR/UNDEF	IT Equipments	6,000		6,000		6,000	
Result 3: Strengthened Media as the fourth Estate																
4.1 World Democracy (Sept. 15)	X	X						UNDP	OR/UNDEF	international consultant	4,000		4,000		4,000	
4.2 World Press Freedom Day Observance	X	X						UNDP	OR/UNDEF	seminar/workshop international consultant	3,000		3,000		3,000	
4.3 Youth Festival	X	X						UNDP	OR/UNDEF	seminar/workshop international consultant	4,000		4,000		4,000	
5 Prog. Support cost	X	X	X					UNDP	OR/UNDEF	international consultant	3,000		3,000		3,000	
6 Sundry/Rent	X	X	X					UNDP	OR/UNDEF	international consultant	4,000		4,000		4,000	
7 Contingency	X	X	X					UNDP	OR/UNDEF	international consultant	5,000		5,000		5,000	
Result 4: Commemoration of International Events																
4.1 World Democracy (Sept. 15)	X	X						UNDP	OR/UNDEF	seminar/workshop	3,000		3,000		3,000	
4.2 World Press Freedom Day Observance	X	X						UNDP	OR/UNDEF	TA (collaborate with DoIM)	2,000		2,000		2,000	
4.3 Youth Festival	X	X						UNDP	OR/UNDEF	seminar/workshop	4,500		4,500		4,500	
5 Prog. Support cost	X	X	X					UNDP	OR/UNDEF	international consultant	8,000		8,000		8,000	
6 Sundry/Rent	X	X	X					UNDP	OR/UNDEF	international consultant	2,800		2,800		2,800	
7 Contingency	X	X	X					UNDP	OR/UNDEF	international consultant	1,800		1,800		1,800	

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		2011		2012						Budget Description	2011	2012	Total
		Q1	Q2	Q3	Q4	Q1							
Sub-Total									139,000		139,000		
	Assurance Activities												
1	Quarterly, mid year and annual review meetings	X	X	X	X	UNDP/NIM	UNDP	OR		travel, Misc.	700	700	
2	Joint field monitoring visits and advocacy visits	X	X	X	X	UNDP/NIM	UNDP	OR		travel, Misc.			
3	Onsite reviews	X	X	X	X	UNDP/NIM	UNDP	OR		travel, Misc.			
4	Special Audit					UNDP/NIM	UNDP	OR		travel, Misc.	500	500	
5	F & A					UNDP/NIM	UNDP	OR			9,100	9,100	
Sub-Total											10,300	10,300	
TOTAL											149,300	149,300	
Total for UNDP											307,530	5,000	
Total for UNICEF											55,000	55,000	
Total for UN Women											135,695	38,770	
AWP TOTAL											498,225	43,770	
												541,995	